



**Summary of the decisions taken at the meeting
of the Executive held on Monday 6 March 2017**

1. Date of publication of this summary: 7 March 2017
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None, however agenda item 7, Air Quality Action Plan, is not subject to call –in as the item was deferred
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 10 March 2017
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 7 Air Quality Action Plan</p> <p>Report of Public Protection Manager</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Air Quality Action Plan.</p>	<p>Resolved</p> <p>(1) That the Air Quality Action Plan be deferred to enable the report to go to the Overview and Scrutiny Committee to review prior to consideration by Executive.</p>	<p>Deferred to allow consideration of the report by the Overview and Scrutiny Committee</p>	<p>N/A</p>	<p>None</p>
<p>Agenda Item 8 Annual Monitoring Report 2016</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>Resolved</p> <p>(1) That the Annual Monitoring Report (annex to the Minutes as set out in the Minute Book) be approved and the Head of Strategic Planning and the Economy be</p>	<p>The Annual Monitoring Report provides important information to measure the effectiveness of planning policies and to assist policy making and development management decision making. It is the statutory mechanism for monitoring housing delivery. Its most significant conclusion is that</p>	<p><i>To seek amendment of the 2016 AMR in consultation with the Lead Member for Planning</i></p> <p>Officers consider the AMR to be a robust report supported by data and research. Delay could lead to uncertainty within the development industry and risks for decision</p>	<p>None</p>

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<p>1.1 That the Annual Monitoring Report presented at Appendix 1 be approved and the Head of Strategic Planning and the Economy be authorised to make any necessary minor amendments before publication.</p> <p>1.2 That that the District's housing delivery position be noted.</p>	<p>authorised to make any necessary minor amendments before publication.</p> <p>(2) That that the District's housing delivery position be noted.</p>	<p>the District continues to demonstrate a five year housing land supply.</p>	<p>making.</p> <p><i>Not to approve the AMR</i> Production of a monitoring report is a statutory requirement and is used to monitor implementation of the Local Plan. The AMR includes both prescribed and non-prescribed monitoring information and assists continued plan-making.</p>	
<p>Agenda Item 9 Tenancy Strategy 2017</p> <p>Report of Head of Regeneration and Housing</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That the refreshed and updated Tenancy Strategy (annex to the Minutes as set out in the Minute Book) be</p>	<p>The Tenancy Strategy forms an important part of the Council's vision for the provision of Affordable Housing in the District and it complements the objectives within the Housing Strategy. It provides an overview to Registered Providers the expectations on its partners</p>	<p>Option 1: Not to agree to adopt the final draft of the Tenancy Strategy</p> <p>Option 2: Members to make additional amendments to the document with a view of the Tenancy Strategy being presented for</p>	<p>None</p>

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<p>1.1 To note the contents of this report</p> <p>1.2 To approve the refreshed and updated Tenancy Strategy for adoption</p>	<p>approved for adoption.</p>	<p>in delivering affordable housing as well as the Council's willingness to work positively with new ways of delivery, while safeguarding the interests of some of the District's more vulnerable residents.</p> <p>To a large extent the fundamental principles which the Council approved in its Tenancy Strategy in 2012 are still relevant and there is no proposal within this review and redraft to change any of those positions. Therefore this is more a refresh of the 2012 Strategy rather than a change in position.</p> <p>Given the fast changing environment in housing and related policy, the Strategy will be reviewed on an annual basis to ensure it remains</p>	<p>adoption at a later date</p>	

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		relevant and in line with the Council's requirements.		
<p>Agenda Item 10 Business Rates Incentives Scheme</p> <p>Report of Head of Strategic Planning and the Economy</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the report.</p> <p>1.2 To consider any amendments to the proposed draft Business Rates Incentives Scheme and to approve the scheme for adoption.</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That final approval of the Business Rates Incentives Scheme be delegated to the Chief Finance Officer, in consultation with the Lead Member for Financial Management and the Business Support Unit Manager.</p>	<p>Cherwell District Council is committed to ensuring the town centres for both Banbury and Bicester are supported to retain their economic vitality and diversity. Business rates incentives have a role to play as part of the measures taken by Cherwell District Council to support the economy of each town. Further, business rates incentives more generally can be used to promote economic growth by helping local companies to expand thus securing high quality and high value jobs.</p> <p>The Budget Planning</p>	<p>Option 1: Members could choose not to approve the proposed scheme, but Business Rates Incentives have a role to play as part of the measures taken by Cherwell District Council to support the economy of each town.</p>	<p>None</p>

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		<p>Committee considered the report at their 28 February 2017 meeting and recommended a number of amendments which will be incorporated in the final version of the Scheme. Consideration will also be given to including Kidlington within the scheme.</p>		
<p>Agenda Item 11 Quarter 3 2016/17 Performance Update</p> <p>Report of Director – Strategy and Commissioning</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the exceptions</p>	<p>Resolved</p> <p>(1) That the exceptions highlighted and proposed actions be noted.</p> <p>(2) That it be noted that having considered the Quarter 3 Performance Report, the Overview and Scrutiny Committee</p>	<p>This is the third report based on the new Business Plan presented in the new reporting style. Slight amendments in style and appendices have been made to try and improve how the report works. This is an evolutionary process and we will continue to develop the reports, including any changes from feedback received from the Overview</p>	<p>None identified</p>	<p>None</p>

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<p>highlighted and proposed actions.</p> <p>1.2 Note that having considered the Quarter 3 Performance Report, the Overview and Scrutiny Committee have referred no performance related matters which to Executive.</p>	<p>have referred no performance related matters which to Executive.</p>	<p>and Scrutiny Committee.</p> <p>As agreed previously, this report focuses on the exceptions. The performance and insight team have also picked out some 'good news' stories to provide a balance and provide case studies supporting the generally excellent levels of delivery.</p>		
<p>Agenda Item 12 Quarter 3 2016-17 - Revenue and Capital Budget Monitoring Report</p> <p>Report of Chief Finance Officer</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>Resolved</p> <p>(1) That the projected revenue and capital position at the end of December 2016 be noted.</p> <p>(2) That the current position on Reserves at the end of</p>	<p>In line with good practice budget monitoring is undertaken on a monthly basis within the Council. The revenue and capital position is formulated in conjunction with the joint management team and reported formally to the Budget Planning Committee on a quarterly basis. The report is then</p>	<p>Option 1: This report illustrates the Council's performance against the 2016-17 Financial Targets for Revenue and Capital. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional</p>	<p>None</p>

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<p>1.1 To note the projected revenue and capital position at the end of December 2016.</p> <p>1.2 To note the current position on Reserves at the end of December 2016.</p>	<p>December 2016 be noted.</p>	<p>considered by the Executive.</p>	<p>information.</p>	
<p>Agenda Item 14 Woodpiece Road Options Appraisal</p> <p>Exempt report of Head of Housing and Regeneration</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That it be agreed that another report be brought to Executive following further work on this project.</p>	<p>There has now been a two stage options appraisal assessment carried out. This report is not requesting that members make a decision on any item at this stage, but simply to note this report and the Stage 2 Options Appraisal.</p> <p>Subject to further work which will increase the detail and understanding of what (if any) option in the Appraisal is suitable a further report</p>	<p>Option 1: Not to accept the report or appended Options Appraisal</p> <p>Option 2: Not to agree to a further report to be presented</p>	<p>None</p>

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		should be brought to Executive in order to highlight this work as well as present a number of options and recommendations for members to consider.		
<p>Agenda Item 15 Franklins House Ground Floor Business Incubator</p> <p>Exempt report of Commercial Director</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions</p> <p>(2) As set out in the exempt decisions</p>	As set out in the exempt decisions	As set out in the exempt decisions	None
<p>Agenda Item 16 Pioneer Square Defects Update</p> <p>Exempt report of Commercial Director</p>	<p>Resolved</p> <p>(1) That the report and the actions being taken by Cherwell District Council in respect of</p>	As set out in the exempt decisions	The options available for consideration are identified in the exempt report (annex to the Minutes as set out in the Minute Book). Officers are	None

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	<p>the defects and in particular the defective fins.</p> <p>(2) As set out in the exempt decisions.</p> <p>(3) As set out in the exempt decisions.</p>		<p>recommending at this stage CDC pursues Option 4 but in the event that this is not satisfactory then Options 1-3 will be reconsidered,</p>	